

Sainsbury's**Licence Number** LN/000059718**Address** 59-61 High Street, Hampton Wick, KT1 4DG**Licence Holder(s)** Sainsbury's Supermarkets Ltd [since at least 1 August 2025]**Designated Premises Supervisor** Jolton Cunha [since at least 26 February 2025]**Supply of Alcohol**

Off the premises

Monday 07:00 _ 23:00**Tuesday** 07:00 _ 23:00**Wednesday** 07:00 _ 23:00**Thursday** 07:00 _ 23:00**Friday** 07:00 _ 23:00**Saturday** 07:00 _ 23:00**Sunday** 07:00 _ 23:00**Premises Opening Hours**

Whole premises

Monday 07:00 _ 23:00**Tuesday** 07:00 _ 23:00**Wednesday** 07:00 _ 23:00**Thursday** 07:00 _ 23:00**Friday** 07:00 _ 23:00**Saturday** 07:00 _ 23:00**Sunday** 07:00 _ 23:00

Annex 2- Conditions consistent with the Operating Schedule

Conduct of Premises

1. All sales tills shall prompt the cashier making a sale of alcohol to verify that the customer is aged 18 or over.
2. Staff will routinely check the premises and area out the front during opening hours to ensure that the premises are clean and tidy.
3. Shutters or grills shall be used on all alcohol cabinets to prevent the display of alcohol when the premises are open to the public outside Licensable hours, ensuring these are drawn down and locked when the sale of alcohol is not permitted. This will not include any displays or areas behind cashier counters.
4. A plan/policy will document strategies to help prevent theft and anti-social behaviour. Such a policy will consider:
 - " Lockable shutters or grills.
 - " A specified number for SIA security personnel for opening hours, benefiting the store for conflict management and physical intervention.
 - " Measures specified in relation to attempting to prevent or inhibit attacks on the store (smoke emitters / alarms both fixed and mobile / shutters / proactive operations where required)
 - " Consideration of product placement namely away from fire exits / furthest point from entrance / exit, alarming of certain products, shelf stock reduction
 - " The security plan will be reviewed by the Designated Premises Supervisor annually or following a significant crime increase.
 - " The policy will be available on request by the police or authorised officer.

Notices

5. Signage will be displayed in prominent positions within the store informing customers of the age verification policy adopted by the licence holder.
6. Signage will be displayed in prominent positions within the store warning adults not to attempt to buy alcohol for those under 18 years of age.
7. Signage will be displayed at the exit of the premises requesting customers leaving the premises late at night to do so quietly and with consideration so as not to disturb nearby residents.
8. Suitable signage shall be displayed at the premises in a prominent position as customers enter the premises stating that CCTV is in operation.

Closed-circuit television

9. The premises shall install and maintain in effective working order, a comprehensive closed-circuit television system (CCTV). All recordings shall be stored for a minimum of 31 days with date and time stamping. Recordings shall be made available immediately upon the request of Police or authorised officer throughout the preceding 31-day period.
10. The digital CCTV will cover the store entrance and main alcohol display areas.
11. CCTV will be recording at all times when premises is open, and the recordings will be of evidential quality in all lighting conditions and be of a sufficient quality to produce in court of hearing.
12. All images downloaded from the CCTV must be provided in a format which can be viewed on regularly available equipment without the need for specialist software.
13. At all times the premises is open to the public a minimum of one member of staff on duty will be able to operate the CCTV.

Off-Sales Condition

14. Alcohol sold for consumption off the premises may only be sold in sealed containers.

Security, incidents

15. An incidents register shall be maintained at the premises recording:
 - " all incidents of crime and disorder occurring at the premises;
 - " details of occasions when the police are called to the premises.
 - " Any complaints received in relation to the sale of alcohol
16. This register will be available for inspection by a police officer or other authorised officer on request.

Age verification - challenge 25

17. A Challenge 25 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS Hologram or other form of identification that complies with any mandatory condition that may apply to this licence.

Display of alcohol

18. Alcohol not on display to customers shall be stored in a secure area.
19. No alcoholic product will be displayed for sale within three metres of the entrance to the premises.

Alcohol delivery

20. All sales of alcohol for delivery must be paid at the time of ordering using a debit or credit card or other mobile payment or digital wallet service.
21. All delivery persons must be aged 18 years or over.
22. When ordered online, details of the order (including the type, amount of alcohol, name and address of the customer) shall be kept by the licence holder and must be shown on the printout despatched with the order. When ordered on a 3rd party On Demand Grocery platform the licence holder will secure details of the customer's personal information from that 3rd party upon request of the police or Licensing Authority.
23. All delivery drivers and riders will be instructed to allow any police or authorised local authority officers to inspect any

alcohol or order details on request.

24. The delivery of alcohol shall be made only to a residential or business address and the customer to be clearly resident or working inside the building. The delivery of alcohol will not be made or completed to a person in a public place (for example a street corner, park or bus stop).

25. The person taking the order and /or making the delivery must ensure that the recipient is aged 18 years or over. A Challenge 25 proof of age scheme shall be operated at the point of delivery where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS Hologram, or other form of identification that complies with any mandatory condition that may apply to this licence.

26. Where a third-party courier is used to supply alcohol, they will be instructed to provide an age verification service or adopt a policy of checking age and ID at the time of delivery. The courier must adopt a policy of not allowing minors to sign for and accept deliveries. A record of all couriers used and the system that they use to verify age will be kept by the licence holder and produced upon request from the police or authorised local authority officers.

27. There shall be no inbound deliveries to the premises outside of the hours of 10:00 and 15:00 save for bread, newspapers and magazines.

28. Delivery drivers shall be given clear, written instructions to use their vehicles in a responsible manner so as not to cause a nuisance to any residents or generally outside the premises; not to leave engines running when the vehicles are parked; and not to obstruct the highway.

29. No delivery cages or crates will be left on the pavement at any time.

Staff training

30. All staff engaged or to be engaged in the sale of alcohol on the premises shall receive the following training in age restricted sales:

- " Induction training which must be completed and documented prior to the sale of alcohol by the staff member.
- " Refresher/reinforcement training at intervals of no more than 6 months.

31. Training records will be kept at the premises available for inspection by a police officer or authorised local authority officer on request.

32. All cashiers shall be trained to record refusals of sales of alcohol in a refusals register. The register will contain:

- " details of the time and date the refusal was made;
- " the identity of the staff member refusing the sale;
- " details of the alcohol the person attempted to purchase.

33. This register will be available for inspection by a police officer on request.

Annex 3- Conditions attached after a hearing by the licensing authority

34. No articulated lorries will be used to make deliveries to the premises.

35. The licence holder will, if invited, send a representative to meetings of the Hampton Wick Association on two or more occasions each year.

36. A direct telephone number for the manager at the premises shall be publicly available at all times the premises is open. This telephone number is to be made available to residents and business in the vicinity.

Annex 4 - Plan

Drawing Number 5216G01-1, Date 06.09.2024